

| Student Details | | | |
|-------------------------|------------------|-----------------------|--------------------------------|
| Full Name | | Reg. Number | |
| Mobile | | Email | |
| Programme Name | | Batch / Year | |
| Program Type | Diploma [] | UG [] | PG [] Doctorate [] Other [] |
| School Name | | | |
| Semester | | | |
| Father Name | | Mother Name | |
| Mobile | | Mobile | |
| Home Address | | | |
| City | | Zip Code | |
| State | | Country | |
| Student Reporting Proof | Offer Letter [] | Acceptance Letter [] | |

Student Reporting Clearances at School Level

| A) Documentation Clearance (Mandatory) – Student Section | | | |
|--|-------------------------------------|---------------------------------------|--------------------------|
| Requirement | Is Documentation complete (Y/N) | Signature & Date (Student Section) | School Stamp & Signature |
| Admission Documentation | | | |
| B) Facilities (Hostel, Transportation) (as applicable) | | | |
| Requirement | Facility Details | Fee Status | Signature & Date |
| Hostel / Mess | Hostel Room No: _____ | | |
| Transportation (if applicable) | Route: _____ Pickup-point: _____ | | |
| C) Accounts Requirements (Mandatory) – Accounts | | | |
| Requirement | Remarks (if/any) | Signature & Date | School Stamp & Signature |
| Account Fee Clearance | | | |

Class Coordinator Sign : _____ Name & UID: _____ Dated: _____

Office Use Only

----- School Copy -----

Student Name: _____

Registration No.: _____

Course: _____

Sem: _____ Batch: _____

HoS Sign with Stamp

Class Coordinator Sign

----- Student Copy ----- Term ____ - 20__ - ____

Clearance Status (tick): A: []

B: []

C: []

Class Incharge Sign : _____

Regn Number : _____

Dated: _____