



**MINUTES OF
SECOND MEETING OF
BOARD OF MANAGEMENT
OF
CT UNIVERSITY, LUDHIANA**

JANUARY 23, 2019



**Minutes of the Meeting of Board of Management, held on January 23, 2019 at
2.30 PM in the Conference Room of CT University, Ludhiana**

The following Members attended the Meeting:

1. Charanjit Singh, Chancellor CT University in Chair
2. Manbir Singh, Managing Director CT University
3. Harpreet Singh, Vice Chairman, CT University
4. Dr Harsh Sadawarti, Vice Chancellor
5. Dr G.S.Bakshi, Dean Academics
6. Dr J K Dhami, Director CTGI, Maqsudan
7. Dr Amit Kumar, HoS, School of Hotel Management, Aviation Tourism
8. Dr Saurabh Sharma, HoS School of Pharmaceutical and Healthcare Sciences
9. Dr Pravin Kumar, Controller of Examinations
10. S.S. Grewal, Director Students Welfare
11. Dr Amrinder Singh, HoS, School of Management Studies
12. Dr Kamaljeet Kaur, Principal School of Law
13. Dr Yogeeta Thakur, HoS School of Agriculture & Natural Sciences
14. Dr Jagtar Singh Dhiman, Registrar Member Secretary

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30/1/19
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The Chairman, S. Charanjit Singh, presided over the meeting. On finding the required quorum of the House he remarked the meeting as commenced and welcomed all the Members of the Board of Management (BoM). The Chairman expressed his gratitude to them for making it possible to attend the Meeting of the BoM despite their busy schedules. The issues listed in the circulated Agenda were taken up one by one for discussion and approval.

This was followed by the remarks of the Vice Chancellor, Dr Harsh Sadwarti officially, who welcomed all the members to the BoM meeting and informed about the progress in research, education and other activities made so far. He described the aims and objectives of the University along with vision and Mission of the University.

BOM/2019/1

Items for sharing statutory information



The Registrar of CT University, Dr Jagtar Singh Dhiman shared the statutory information with the Members of Board of Management under the following agenda items:

1. Item : BOM/2019/1.1:

Confirmation of the Minutes of the First Meeting of the Governing Body held on 24 November, 2018

Since no written comments were received from any quarter, the Minutes of First meeting of Governing Body were considered as confirmed.

2. Item : BOM/2019/1.2:

Action Taken Report (ATR) on the previous Minutes of the First Meeting of BoM held on November 24, 2018

The Vice Chancellor and Registrar jointly shared the ATR and apprised the Members about the actions that have been initiated/ being initiated as per the suggestions and recommendations made in the previous meeting of the Board of Management.

3. Item : BOM/2019/1.3:

First Statutes of CT University-2017

In compliance to Government of Punjab, notification No. 57-Leg/2016 dated 23.12.2016, CT University, vide Ref No. CTU/Reg/2017/16 dated 27.07.2017 four sets of the First Statutes duly approved by the Hon'ble Chancellor, CT University were sent for further approval of State Government. A request for the approval of the First Statutes of CT University was sent vide CTU/Reg/2018/39/02 dated 21.02.2018. The meeting was held at Chandigarh on October 15, 2018 to discuss the Statutes and Ordinances.

The approval is still awaited.

The item was noted and accepted.

4. Item No. BOM/2019/1.4

First Ordinances and Regulation of CT University-2017

In compliance to Government of Punjab, notification No. 57-Leg/2016 dated 23.12.2016, CT University vide Ref No. CTU/Reg/2017/16 dated 27.07.2017 four sets of the First Ordinances duly approved by the Hon'ble Chancellor, CT University with copy of the Minutes of Governing Body, CT University were sent for further approval of State Government.

A request for the approval of the First Ordinances of CT University was sent vide CTU/Reg/2018/39/02 dated 21.02.2018. The meeting was held at Chandigarh on October 15, 2018 to discuss the Statutes and Ordinances.

The approval is still awaited.

The item was noted and accepted.

5. Item No. BOM/2019/1.5

At Home Function at Punjab Raj Bhawan on the occasion of Independence Day

Vide mail dated 22nd May, 2019 from the Higher Education Department, Govt of Punjab, enclosing the letter Memo No. 12/83/2018-4 Edu Cell/1487801/1-18, dated, Chandigarh, 22nd May, 2019 regarding "At Home Function at Punjab Raj Bhawan on the occasion of Independence Day", the Hon'ble Chancellor and Vice Chancellor

30/1/19
REGISTRAR
CT UNIVERSITY
Ludhiana (Punjab)



were invited to the function. The desired information about the Chancellor and Vice Chancellor of CT University, Ludhiana was sent.

The item was noted and accepted.

BOM/2018/2
Items for Approval

6. Item No. BOM/2019/2.1

Consideration and Approval of the Organization of multi disciplinary International Conference at CT University

The Vice Chancellor, proposed to organize a multidisciplinary international Conference at CT University (tentatively named as IMARC-2019). He shared the fields pertaining to different disciplines to be included in the Conference. A brief layout of the proposed workshops agenda was also discussed.

After discussion, the proposal was accepted. The tentative time of the Conference was suggested to be September/October 2019.

The item was approved.

7. Item No. BOM/2019/2.2

Consideration and Approval of the Proceedings of the Second Academic Council Meeting of CT University held on 4.12.2018 .

The Meeting of Second Academic Council was held on 4.12.2018. The agenda items were ratified/approved and the Minutes approved by the Vice Chancellor. The Minutes of the Meeting of Academic Council were placed before the Board of Meeting for consideration and approval.

The item was considered and approved.

8. Item No. BOM/2019/2.3

Consideration and approval of appointment of faculty members

Since the last meeting of BoM held on November 24, 2018 to date, as many as 15 faculty members including one Professor level, one Associate Professor level and 13 Assistant Professor level faculty were recruited in the University. The information/ details of the recruitments of faculty made during the period were shared. With this, the total number of faculty in the University is 116 of which 9, 16 and 91 are of the level of Professor, Assoc Professor and Asstt Professor, respectively. This included

30/11/19
REGISTRAR
CT UNIVERSITY
Ludhiana (Punjab)



Professor level and Associate Professor level faculty holding administrative positions.

The item was considered and approved.

9. Item No. BOM/2019/2.4

Consideration and approval of appointment of non-teaching staff members

Since the last meeting of BoM held on November 24, 2018 to date, as many as 11 non-teaching members were recruited.

The details of the recruitment of non teaching staff made during this period were shared.

The item was considered and approved.

10. Item No. BOM/2019/2.5

To consider the DMCs, Transcript of Academic Record and Provisional Degree Certificates (PDCs) for UG and PG Programmes at CTU

The Controller of Examinations, Dr Pravin Kumar shared that all the DMCs, Transcript of Academic Record and PDCs (UG and PG) at CTU have been finalized and are being printed out. He also showed an original printout of the same and told the House that fool-proof secrecy and security are followed under CCTV Surveillance round the clock.

The Members showed their satisfaction about the system and suggested that regular convocations be arranged to award the degrees to successful candidates timely.

The item was considered and approved.

11. Item No. BOM/2019/2.6

Functioning of various Committees of CT University

The CT University has already constituted of following Committees. These have been approved by the Vice Chancellor and ratified in the First meeting of BOM. These Committees have been assigned various functions.

1. Committee for prohibition of sexual harassment of women
2. Committee for looking into the issues concerning SC/ST (SC/ST Cell)
3. Committee for looking into the issues concerning Ragging (Anti-Ragging Cell)
4. Committee for Discipline

The Members suggested that these Committees should work with efficiency and address the upcoming issues as soon as possible. A proper record of the minutes be

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CT UNIVERSITY
Ludhiana (Punjab)



maintained by the Convener of the said Committee. The Committees along with Contact numbers of the Convener needs to be displayed at prominent places in the University.

The item was considered and approved.

12. Item No. BOM/2019/2.7

Consideration and Approval of the Organization of multi disciplinary International Conference at CT University

The Vice Chancellor, shared that the CT University, established in 2016 has proactively developed the need-based system of governance, curriculum delivery, and research component and outreach mechanism. In a short time since its inception, the CT University has a vision to scale a newer height in higher education. Taking the concrete step further it needs to set up an IQAC Cell at its Campus. The Constitution of IQAC was shared alongwith its functions.

The IQAC will have the following major functions:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the University;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters of higher education;
- Organization of inter and intra institutional inter-faces, workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/ activities leading to quality improvement;
- Acting as a nodal agency of the University for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database for the purpose of maintaining /enhancing the institutional quality;
- Development of Quality Culture in the institution;
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

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Ludhiana (Punjab)



The composition of IQAC Committee is:

S.No.	Name	Designation	Status	Remarks
1.	Dr Harsh Sadawarti Vice Chancellor, CT University	Chairman	Internal	Head of Institute
2	Mr Harpreet Singh Vice Chairman, CT University	Member	Internal	Representative of Management

3	Dr. Jagtar S. Dhiman	Member	Internal	Registrar of CT University
4.	Dr.Pravin Kumar	Member	Internal	Conptroller of Examinations
5.	Dr.Saurabh Sharma	Member	Internal	Pharmacy
6.	Dr.Kamaljit Kaur Sidhu	Member	Internal	Law
7.	Dr. Sachin Sharma	Member	Internal	Management
8.	Dr.Yogeeta	Member	Internal	Agriculture & Natural Sciences
9	Dr. Rajiv Sharma	Member	Internal	Deputy Director, PME Cell
10	Dr. Kamal Malik	Member	Internal	Coordinator NPTEL
11.	Dr.Leena Prashar	Member	Internal	Mathematics
12.	Dr Harmeet Singh	Member	Internal	Robotics Engineering
13	Mr Anil Bharati	Member	External	Member from Local Society
14.	Dr.Akshay Girdhar	Member	External	Academician
15.	Dr. Prithpal Singh	Member	External	Academician
16.	Dr. Gurvinder Bakshi	Coordinator of IAQC	Internal	Dean Academics
17	Ms.Meenakshi Verma	Member	Internal	Member Secretary


 REGISTRAR
 CT UNIVERSITY
 Ludhiana (Punjab)

After discussion, the proposal was accepted. The tentative time of the Conference was suggested to be September/October 2019.

The item was approved.



13. Item No. BOM/2019/2.8

Emphasis on socially relevant and community engagement efforts

Since CT University, due to its geographic location, caters to the rural surroundings, it should design programmes involving welfare of rural society and community engagement as part of its corporate social responsibility. The issue was discussed from various aspects and the following was resolved:

The item was considered and approved.

BOM/2019/3
Items for ratification

14. Item No. BOM/2019/3.1

Ratification of MoUs signed by CT University with other organizations, universities, industry, etc.

The Vice Chancellor shared about MoUs signed by CT University with other organizations, universities, industry, etc. together with their duration and terms of reference. The House appreciated the efforts and suggested that each MoU should be pursued properly so that the expected benefit is realized.

Since the inception of the University, 39 MoUs were signed that included 17 Academic (Institute of Nutrition and Fitness Sciences, Round Glass H2O Private Ltd., Mendel University, EC-Council, LearnVern Pvt Ltd., Digital Performa Media, Ltd., NSDL Database Management, IIID Institute of Indian Interior Designers, CII Institute of Logistics, FDS Academy, Creanovation Technologies Pvt Ltd., Lincoln University, USA; University of Derby, Future Sharp Skills, Ltd., Rubicon, Prime Asia University, Dhaka, DCM Group of Schools, etc.) and 19 with industry (Bonton Cables India Pvt Ltd', AIESEC, Ushha Technologies, Huawei, Fortis Hospital, Rana Hospital, Federation of Indian Export Organization, Centre Point Hotel & resort, Nagpur, NSE Academy, Ltd., BSE Institute Ltd., Autodesk, Tally, Medivision Diagnostics, Pancham Hospital, Oniosome Healthcare, Aykai Superspeciality Hospital, Blockchain Prep Fze LLC., etc. and 5 others (The Model Youth Parliament Team, AR Saini Glamour World, EUSA, Pvt Ltd., Swami Vivekananda Meditation Pyramid, Disha Women Welfare Trust, etc.).

The item was considered and ratified.

15. Item No. BOM/2019/3.2

Ratification of the already taken decision to set-up Guru Nanak Dev Chair at CT University

The Registrar, Dr Jagtar Singh Dhiman, shared various programmes and events that CT University has planned to mark the occasion of 550th Parkash Purab of Sri Guru Nanak Dev Ji. One of these is setting up of Guru Nanak Chair at CT University. The Chair will endeavour to conduct research on the rich philosophy and teachings of Guru Nanak. The research based documentations will be brought out by the University in due course. The House discussed the matter and expressed its satisfaction in these efforts of the University. The Vice Chancellor had already accepted the proposal.

The item was considered and ratified.

30/11/19
REGISTRAR
CT UNIVERSITY
Ludhiana (Punjab)



BOM/2019/4
Additional Items

16. Item No. BOM/2018/4.1

To take any other matter with the permission of the Chair

On finding no other matter for discussion, the Chairman concluded the meeting.

The meeting ended with the vote of thanks to the Chairman and all Members by the Vice Chancellor.

Submitted to worthy Vice Chancellor for approval

Approved

Vice Chancellor

Dr. Harsh Sadawati
Vice Chancellor
CT University
Ferozepur Road, Ludhiana


Registrar
30/1/19
REGISTRAR
CT UNIVERSITY
Ludhiana (Punjab)

JANUARY 23, 2019